HELLENIC REPUBLIC
MINISTRY OF EDUCATION & RELIGIOUS AFFAIRS

STATE SCHOLARSHIPS FOUNDATION
(I.K.Y.)
DIRECTORATE FOR SPECIAL PROGRAMMES,
INTERNATIONAL SCHOLARSHIPS
UNIT FOR FOREIGNERS
AND CULTURAL EXCHANGES

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Call for Applicants

(Non-Greek Nationals)

PROGRAMME 2014-2015

DOCTORAL/POSTDOCTORAL RESEARCH IN GREECE

I 20 SCHOLARSHIPS OFFERED TO NATIONALS OF BALKAN AND EASTERN EUROPEAN COUNTRIES (NON-MEMBER STATES OF THE EUROPEAN UNION), ASIA, AFRICA AND LATIN AMERICA

II 10 SCHOLARSHIPS OFFERED TO NATIONALS OF THE EUROPEAN UNION (MEMBER STATES), ICELAND, NORWAY, SWITZERLAND, U.S.A., CANADA, JAPAN AND OCEANIA

The State Scholarships Foundation (I.K.Y.) announces that it will offer up to twenty (20) scholarships to all nationals (non-Greek Nationals and non-Greek Nationals of Greek origin) of Balkan and Eastern European countries (non-Member States of the European Union), Asia, Africa and Latin America and up to ten (10) scholarships to all nationals (non-Greek Nationals and non-Greek Nationals of Greek origin) of the European Union (Member States), Iceland, Norway, Switzerland, U.S.A., Canada, Japan and Oceania, for research in Greece, commencing in the academic year 2014-2015.

CATEGORIES AND DURATION OF THE SCHOLARSHIPS

1. **Doctoral studies (PhD)** (one (1) year up to three (3) years) in combination with mandatory Modern Greek Language courses (in a school of Modern Greek Language, at a state Greek University), when the doctoral thesis will be written in the Greek language and required by the three member Supervisory Committee (assigned by the Greek University). These courses are optional, unless otherwise stipulated by the Regulations of the relevant Greek University Department.

   In an extreme case, an additional year may be granted for those PhD students who are on the writing phase of their thesis, with no costs provided by the I.K.Y., but with an extended by one year residence permit given for this purpose.

2. **Postdoctoral research** (six (6) months up to two (2) years) in combination with optional Modern Greek Language courses (held in a School of Modern Greek Language, at a state Greek University).

Please note that:

- Applicants may apply to study any subject area currently available at the Greek Universities, provided that this is part of the study programme in the host university but may only choose one category of scholarship.

A. NUMBER OF SCHOLARSHIPS

For target group I:

10 scholarships for a PhD

10 scholarships for a Postdoctoral Research

For target group I I:

5 scholarships for a PhD

5 scholarships for a Postdoctoral Research

Candidates are selected on a competitive basis by Decision of the Administrative Board of I.K.Y. and should all numbers of scholarships be not covered under one target group (for both categories), they will be covered by the other one.

B. REQUIREMENTS FOR ELIGIBILITY

To qualify for the scholarship applicants should:

1. Be foreign nationals (non-Greek Nationals or non-Greek Nationals of Greek origin).
2. Hold only non-Greek citizenship (not dual citizenship- foreign and Greek).
3. Not exceed the age limit of 35 years (year of birth after 1979 and onwards) by the application deadline, for those applying for the PhD degree.
   No age limit for postdoctoral research.
4. Hold a graduate degree **(Bachelor)** from a foreign recognised higher education institution.
5. • Hold a postgraduate degree (Master's or equivalent) from a foreign or a Greek University (for prospective PhD applicants).
   • Hold a doctoral degree (PhD) completed at a foreign or a Greek University (for postdoctoral applicants). However, their graduate degree should be from a foreign University.
6. Have a very good command of English (at least **C1**, according to the Common European Framework for Languages of the Council of Europe).
7. Have never been on a scholarship from the I.K.Y. (those who have been granted a scholarship for the IKY Programme "Greek Language and Culture" are entitled to apply).
8. Have not undertaken studies in Greece on a scholarship provided by any Greek public (state) authority.

Applicants are required to:

i) have already established a contact with a Greek University / potential academic, prior to their application.

ii) have a basic knowledge of the Greek language.

For all the above-mentioned, applicants are required to provide supporting documentation.

C. DOCUMENTS TO BE SUBMITTED

Intending applicants meeting the above requirements by the application deadline **should submit through the Greek Diplomatic Authorities** in their country of residence (or in a neighbouring country in case of absence of a Greek Embassy or Consulate in their country) the following documents:

1. An application form (available from the Greek Diplomatic Mission, or the I.K.Y., or downloaded copy from the I.K.Y. website at: www.iky.gr) duly completed, signed and with one recent photograph attached.
2. An up-to-date curriculum vitae in English or Greek language.
3. Certified copies of the university degrees obtained (please ensure that all qualifications gained at degree (i.e. university) level and above are included). Submission of Diploma Supplement is accepted as well (abroad).
4. A research proposal with the topic.
5. A formal letter, from a Faculty or Department of a state University or Research Institution based in Greece, certifying their undertaking of a doctoral / postdoctoral research, signed by the supervisor appointed.
6. A formal letter (or relevant certificate) indicating the very good command -both written and verbal- of English language (in case of non native speakers).
7. Two (2) letters of reference of two (2) academics (who are familiar with the area of research and explaining how the qualification aimed at would benefit the candidate's research career). References must only be submitted in Greek, English or French.
8. A recent (issued 1 month approximately prior to the application submission) **national** hospital certificate or a certificate from the relevant recognized health service stating that the applicant does not suffer from any infectious diseases.
9. A copy of a valid passport/national identity card (where applicable).

Please consult the http://www.gunet.gr/02en.php for detailed information about Greek Universities.

If documentation is not in English, French or Greek, a certified translation (by the Greek Diplomatic Authorities abroad) into Greek or English must be supplied. **In addition, documents numbered 3, 6, 8 and 9 should bear the Apostille or be certified by the Greek Diplomatic Authorities (Embassy or Consulate), in cases where the candidate's state of origin is not a member of the Hague Convention (Apostille) of 5 October 1961 abolishing the requirement of legalisation for foreign public documents.**

- Applicants who are in Greece and wish to apply, may they address to the Diplomatic Authorities of their country in Greece.
- Applicants who are legally in Greece and hold a residence permit card may submit directly to the I.K.Y. all documentation, along with a photocopy of their residence permit card or a photocopy of registration as a European citizen.

Applicants must already hold their degrees at the time of submission of their application files. Expected degrees not awarded by the specified deadline will not be taken into consideration.

Only complete documentation requested will be processed (incomplete, inadequate or illegible application files will not be taken into consideration). Applicants must only submit certified copies of original documents. Please note that only the letters of reference may be submitted directly to the I.K.Y at a later date, and in any case no later than June 20, 2014.

D. APPLICATION DEADLINE

The application deadline is **June 16, 2014**. You will be notified about the outcome of your application by September 2014.

E. GENERAL SELECTION CRITERIA

1. A complete file documentation.
2. Acceptance by a **Greek State** University / Academic or Research Institution.
3. Knowledge of the Greek language (and other languages).
4. Final grade of the degree(s) obtained.
5. Letters of reference.
6. Title and research proposal.

F. SPECIFIC ASSESSMENT CRITERIA IN COMBINATION WITH GENERAL ONES

Applicants will be required to supply the following materials, depending on the scholarship category.

1. For PhD studies:

a. Postgraduate degree

b. Research Proposal (3.000 words long), which will be assessed for:

i. the quality

ii. the realistic timetable

2. For Postdoctoral Research

a. Research project proposal (3.000 words long) which will be academically assessed for:

i. the quality

ii. the realistic timetable

b. Publications

c. Announcements in conferences

G. FINANCIAL SUPPORT

The scholarship covers the following costs:

a. **600,00€** (net amount - taxes are excluded which are paid by this Foundation) as a fixed contribution for initial expenses.

b. Free cost emergency medical treatment under the Greek National Health Service (only in State hospitals). European citizens should have the European Insurance – Illness Card from their insurance agency of their country.

c. Living expenses

- for doctoral studies: a **monthly allowance of 600,00€** (net amount - taxes are excluded which are paid by this Foundation),
- for postdoctoral research: a **monthly allowance of 800,00€** (net amount - taxes are excluded which are paid by this Foundation)

d. The full cost of tuition fees (net amount - taxes are excluded which are paid by this Foundation) related to Modern Greek language courses attended in a state School of Modern Greek Language at a Greek University (where applicable).

e. The scholarships for doctoral studies include as well up to **300,00€** (net amount - taxes are excluded which are paid by this Foundation) to cover binding and printing costs of the PhD thesis at the end of the scholarship.

- Grants are not available to fund travel expenses and attendance at conferences, seminars, symposia or research activities.
- No additional assistance or funds are provided for the spouse or other dependants of the beneficiary (if you plan to bring your family with you, you will need to consider cost issues carefully).

The scholarship will be withheld for periods spent outside Greece without the prior permission of this Foundation.

H. DURATION OF THE SCHOLARSHIP

The scholarship is only valid for the academic year 2014-2015 and shall commence within the academic year.

The duration of the total scholarship is for a continuous period of time.

1. The duration of the doctoral scholarship is annual and renewable for two (2) additional years.
2. The duration of the postdoctoral scholarship is six (6) months initially and is renewable for a further semester depending upon the research undertaken. The award can be held over a maximum of two (2) years with the Modern Greek language courses included.

The renewal of the scholarship is decided by the Administrative Board of the Foundation according to the scholar's programme of study and is subject to satisfactory progress. In all cases, the I.K.Y. takes into account all submitted reports and decides upon the total duration of each scholarship.

I. TERMS AND CONDITIONS OF THE SCHOLARSHIP (AWARD)

1. Applicants who are or have been on a scholarship from this Foundation or any Greek State (public) body from which they were or intend to be awarded any qualification, are not eligible. The scholarship will be suspended and beneficiaries will be asked to refund even at a later stage any grant award should this term be not respected.

2. Candidates must notify the I.K.Y. -one month in advance- of the exact date of their arrival in Greece and their passport number plus the date of issue, so that all necessary arrangements concerning student VISA be made by this Foundation before their arrival in Greece. A tourist visa cannot be changed into a student visa in Greece; therefore candidates are advised not to come to Greece without having previously obtained a student visa.

All beneficiaries are requested to inform I.K.Y., in writing or by their presence at our office, on their arrival and their intended commencement of their scholarship.

3. Timing of scholarship

The scholarship cannot commence during the summer months. It only may begin after the candidate's arrival in Greece, provided that he/she:

a) For PhD studies:

- has been at least conditionally admitted at a Greek State University to pursue doctoral studies, as proved by a formal letter issued by the applicable University Department concerned,
- has been accepted by a School of Modern Greek language,
- In particular, following completion of their first year of scholarship they are requested to submit to the IKY a certificate indicating their full registration to the PhD level along with the assignment of the three member Supervisory Committee, their title for the thesis, as well as a certificate stating that their first degree / postgraduate degree is recognized as equivalent by the Greek state. The Hellenic National Academic Recognition and Informative Centre (D.O.A.T.A.P. – Hellenic NARIC) is to be contacted for advice. A certificate of having submitted at the D.O.A.T.A.P. all documentation for recognition shall be initially accepted as an interim one, however this would not be accepted as being a recognition.

b) For postdoctoral research:

An academic or a Research Institution has agreed to supervise his/her research.

Candidates (and not the academic supervisor accepting them at the Greek University/ Research Institution) are responsible for the commencement of their scholarship and are required to submit to the I.K.Y. complete documentation.

4. By their arrival in Greece, beneficiaries should make appropriate arrangements for accommodation and meals.

5. Beneficiaries who have been selected to take a doctoral study course and by the start date of their scholarship have already been awarded their PhD degree they may request the transfer of this scholarship into postdoctoral status. The duration and financial support will be those of the postdoctoral category.

6. Scholarship holders are entitled to work with remuneration while they are on a scholarship grant, provided that their work does not interfere with their studies. Third-country nationals are only permitted to work part-time, with regard to provisions of the legislation concerned and provided that their work does not interfere with their studies.

7. I.K.Y. is fully entitled to immediately end the scholarship in the event scholarship holders:

a) Have made a false or incomplete statement on their application file.

b) Suffer from any infectious disease or disability that can endanger the public health or security.

c) Are in receipt of a scholarship concurrently with any scholarship or award from another source.

d) Do not comply with the terms and conditions of the scholarship.

e) Have been subjected to disciplinary action by the University or have no prospect for any academic achievement.

f) Leave Greece (for a short or a long period) –for any reason- without having previously informed the I.K.Y. in writing.

Beneficiaries are expected to leave the country once the purpose of their stay is fulfilled.

Any further issues that could arise during the implementation of this Call for Applicants and are not stipulated, they are settled by Decisions of the Administration Board of the I.K.Y.

J. OBLIGATIONS OF THE SCHOLARS

Only the doctoral students are entitled to travel abroad for research purposes and for a limited period of time (4 months at the maximum for the total duration of the scholarship) having first obtained the written agreement of their supervisors and subject to approval of their leave of absence by the Administrative Board of the I.K.Y. prior to their travel.

Reporting

Scholarship holders should show satisfactory progress.

1) **During their studies scholars are requested to submit to the I.K.Y. the following documents:**

For PhD researchers

a) - A certificate of having successfully completed their examination in the Modern Greek language provided by the School for Modern Greek language (prior to the end of the first year of the scholarship), a prerequisite for the renewal of the scholarship for those researchers who are writing their doctoral thesis in the Greek language and is deemed as essential from their three member Supervisory Committee **or**

- A Certificate of attainment (proficiency) in Modern Greek language (prior to the end of the first year of the scholarship) issued, after examination test, by the Modern Greek Language Teaching Centre at the National and Kapodistrian University of Athens or the School of Modern Greek Language at the Aristotle University of Thessaloniki applicable for the doctoral students who are writing their thesis in the Greek language, unless otherwise provided by the relevant University Department.

b) A progress report duly completed by the beneficiary and signed by both the beneficiary and their supervisor (by the end of each semester).

c) An annual progress report duly completed by the beneficiary and signed by both the beneficiary and their three member Supervisory Committee.

For postdoctoral researchers

A progress report duly completed by the beneficiary and signed by both the beneficiary and the supervisor (by the end of each semester).

All the above-mentioned documents along with a request form are to be submitted by the scholarship holders, which are absolutely necessary for the renewal of their scholarship. Otherwise, the I.K.Y. has the right to proceed to the suspension of their scholarship.

2) At completion of their research, beneficiaries must submit to the I.K.Y. the following documents:

- a certified copy of the academic degree they have obtained, as well as a copy of their PhD thesis.
- a detailed final report signed by their supervisor.

The terms and conditions of the scholarship are referred to in detail in the applicable contract in two copies, which shall enter into force after its signature, by the I.K.Y. and the beneficiary, after the arrival of the latter in Greece.

Athens, 24/04/2014